



**GREENWOOD TOWNSHIP REGULAR MEETING**  
**MINUTES**  
**10/8/2018**  
**7:00 PM**



Call to Order

Pledge of Allegiance

**Members Present:** Tom Deater, Sandra Gustman, Ron Stroven, Stacey Budde, Cora Conley

- 1) Approve Agenda – Motion by Tom Deater to approve the agenda as presented. **In Favor 5-0**
- 2) Approve Minutes of 9/10/18 Regular Meeting – Motion by Ron Stroven to approve the minutes as presented. **In Favor 5-0**
- 3) Treasurer’s report – Motion by Cora Conley to approve the Treasurer’s report as presented. **In Favor 5-0**
  - a) Fund Balance = \$270,218.69
  - b) Restricted Balance = \$17,259.18
  - c) Balance available for Township operations = \$252,959.51 as of 9/30/18
- 4) Public Comment: (Please limit comments to three minutes)
  - a) Jamie Holcomb asked how best to determine property lines. Tom Deater advised surveying in best.
  - b) Jamie Holcomb asked for input related to names of local surveyors. Tom Deater advised that the Township could not make a recommendation.
  - c) Jamie Holcomb asked if the Township has copies of a current plat book for sale. Tom Deater advised him to check with the County.
  - d) Oceana County Sheriff Craig Mast presented activity/offense statistics for Greenwood Township, including jail occupancy counts.
- 5) Committee Reports:
  - a. Fire board meeting - Ron Stroven advised minutes from the 9/12/18 meeting are pending and will be presented next month.
  - b. Library board meeting - Marie Rose presented minutes from the meeting held 9/18/18.
  - c. Cemetery board meeting - Tom Deater advised there was no meeting.
  - d. Planning Commission meeting – Ron Stroven presented the minutes from the meeting held October 2.
- 6) Correspondence / Communication Inquiries
  - a) Republic Garbage Service Cancellation – several residents have inquired about vendors providing garbage services to Greenwood Township in light of their services being suddenly cancelled by Republic. Potential options offered were: RMS, Marks Waste and A-Waste.
  - b) Oceana County Road Commission’s Annual Road Reception - An invitation to attend the event on November 8 was received. Tom Deater, Sandy Gustman and Cora Conley will attend.
  - c) Cora Conley provided a copy of a joint memo from MTA/County Road Association of Michigan – on the subject of *“Township funds used on local road projects”*.
  - a) Mark Timmer, Oceana County Road Commission Managing Director, responded to our invitation to attend a Township Regular meeting. He is scheduled to attend on December 10, 2018.
  - b) Road work planned for Garfield and Arthur roads – Tom Deater reported this work is on hold due to a State-wide wage dispute.

2) Old Business:

- a) Pump: Tom Deater advised the pump damage has been repaired. The cause was determined to be a lightning strike. Cora Conley will file an insurance claim upon receipt of the repair invoice from Kuhns.
- b) Gravel - Tom Deater reported that gravel was purchased from Ken Adams and the cost was \$21,037.50. Sandra Gustman advised that 50% of this cost cannot be recovered under the Oceana County Road Commission cost-sharing program as previously understood by the Board. This is because the Township already used the majority of the funds available to us on brine work. It was agreed that Cora would invoice OCRC only for the balance recoverable by us under the cost-share program. The lower reimbursement represents a correction to the September discussion and Minutes on this topic.
- c) Tree trimming/removal work – Tom Deater reported that work at below locations has not started:
  - i) Township Hall
  - ii) Acker Lake
  - iii) Taylor Bridge
- d) Fencing status updates were provided by Tom Deater as follows:
  - i) Acker Lake – work has not started.
  - ii) Dump - quote is still pending.
  - iii) Cemetery - fence posts are up and old wiring has been pulled.
- d) Website:** a motion was made by Cora Conley to award the website project work to Fremont Computer/Luke Stroven. **In Favor 5-0**
- e) Audit: the Board had no questions or concerns on the interim audit report distributed last month.
- f) Trustee per meeting pay:** Cora Conley made a motion that a policy be adopted to compensate Trustees for their participation in meetings over and above the 12 Regular Monthly Board Meetings. Compensation will be at the “Other Boards” meeting rate – currently \$84.89 per meeting. **In Favor 5-0**

3) New Business:

- a) Cora Conley – proposed Budget amendments as follows: (total increase overall \$13,100.00 **In favor 5-0**):
  - i) **Elections: increase \$2500.00** to cover the November primary. Increase necessary due to the additional cost of training, wages, and the equipment and ballot testing expenses.
  - ii) **Highways, Streets & Bridges: increase \$10,000.00** to cover the previously-approved expenditure to purchase gravel from Ken Adams (approved at September 10 regular meeting). It is noted that a portion of this expenditure will be reimbursed by the Oceana Road Commission under the cost share program.
  - iii) **Library: increase \$600** to cover additional Library Board per-meeting-wages related to replacement of the Library Director. Meeting activities will include completion of: defining the position description, determining specific qualification requirements, and establishing the interview process.
- b) Ambulance Service – Tom Deater reported that Life EMS is now the service provider for Greenwood Township. Tom will inquire about where the ambulance will be stationed, i.e., near Hesperia or not.
- c) Taylor Bridge Park – Tom Deater reported that he has repaired/replaced required fencing at the Park.
- d) Planning Commission – A special use permit application submitted by Barbara Yoder for operation of unclaimed goods storage and sorting business at 7185 Roosevelt Rd., Holton, was approved. In Favor 5-0.**

4) Board discussion

- a) Policies and Procedures: Work to begin a review and update of the Township’s policies and procedures will begin on November 12 at 9:00 a.m.

5) Payment of Bills: A motion to pay the bills was offered by Ron Stroven. **In Favor 5-0**



A handwritten signature in black ink that reads "Cora Conley".

Meeting Ended at 9:00 P.M.