

**RESOLUTION TO ESTABLISH FREEDOM OF INFORMATION ACT (FOIA)  
POLICY AND GUIDELINES**

WHEREAS, according to MCL 15.234(4), a township will establish FOIA Procedures and Guidelines and create a FOIA written Summary of the specific procedures and guidelines relevant to the general public , and

WHEREAS, the Greenwood Township Board has established FOIA Procedures and Guidelines, and has written a FOIA Procedure and Guideline Summary, and deems the Procedure, Guidelines and Summary to be compliant with MCL 15.234(4) and sets forth the Procedure, Guideline and Summary as the formal FOIA Policy Procedure, Guideline and Summary in Greenwood Township.

BE IT RESOLVED, that as of July 1<sup>st</sup>, 2015, the Greenwood Township Board does hereby approve, implement and authorize for use, the Greenwood Township FOIA Procedure, Guideline and Summary.

This resolution offered by board member Cora Conley

Supported by board member Tom Deater

Upon a roll call vote, the following voted: 5 Aye 0 No.

Stacey Budde, Sandra Gustman, Thomas Deater, Cora Conley, Ron Stroven

Declared adopted by Thomas Deater, Township Supervisor.

Cora Conley, Township Clerk

Greenwood Township

Date of Meeting: June 8, 2015