



GREENWOOD TOWNSHIP REGULAR MEETING
MINUTES
12.10.2018
7:00 PM



Call to Order
Pledge of Allegiance

Members Present: Tom Deater, Sandra Gustman, Ron Stroven, Stacey Budde, Cora Conley

- 1) Agenda – motion by Ron Stroven to approve the agenda as amended **In Favor 5-0**
- 2) Minutes - motion by Ron Stroven to approve the minutes of the 11.12.2018 Regular Meeting as amended. **In Favor 5-0**
- 3) Treasurer’s report - Motion by Tom Deater to approve the report as presented. **In Favor 5-0**
 - a) Fund Balance = \$267,506.61
 - b) Restricted Balance = \$17,260.60
 - c) Balance Available for Township operations = \$250,246.01
- 4) Mark Timmer – Oceana COUNTY Road Commission (OCRC), presented on the work completed and planned by the OCRC. In addition, he took questions and discussed actions the OCRC would take as well as suggestions on how the Township could participate in road repair efforts including:
 - a) 192nd / 194th - Mark was able to obtain federal funding, and the OCRC will put up a local 20% match, for repairs to 192nd. The work will be done in phases during 2021-2023 covering 192nd between Skeels Rd. and Garfield Rd.
 - b) Garfield Rd. – Mark clarified that earlier in 2018 he had proposed that the Township participate financially in repairs to a section of Garfield Rd. from Taylor Bridge West of 192nd, and the Township turned it down stating the section of road was Newfield Township’s responsibility. Mark stated he thought Greenwood Board misunderstood the section of road under discussion. Mark shared a “responsibility map” indicating the section is Greenwood Township’s responsibility and the Board agreed; however, Mark advised he doesn’t believe there will be funding to do that section on Garfield next year due to the work already planned for 2019. Mark recommended we concentrate on Garfield Rd. repairs in 2020.
 - c) Federal Aid - Mark stated Oceana County is getting all federal aid money available to the County (over \$2.5 million) in 2018.
 - d) Gravel purchase - Mark addressed the question of whether the township had a reimbursable balance that would be paid to us under the “match money” shared-cost program with OCRC in partial reimbursement of gravel the Township purchased. Mark advised the township does not have a balance reimbursable by OCRC. Because Township purchases the gravel, Mark suggested future gravel purchases should be made by OCRC as opposed to the Township buying direct from the vendor (Ken Adams in 2018). Mark recommended the Township could not use our match funds under the shared-cost program to buy brine but instead use our funds toward road improvement work (because OCRC is already going to pay for 50% of the brine).

5) Public Comment: (Please limit comments to three minutes)

- a) Wilke Rd. East - Sandy Sidock advised Mark Timmer that Wilke Rd. crown has been graded away. Mark agreed to take a look at the road and will also find out which driver is doing the grading and ensure proper training. Mark commented the OCRC has tapped into training through Michigan Tech.
- b) 184th - James Kibart asked Mark how OCRC partners with the Township to maintain roads. He stated that heavy business and recreational traffic (including logging trucks and other semi-trucks) has caused major wear and tear on 184th. James asked what the long-term plan was for improvements to 184th. Mark stated he is familiar with 184th and said it needs “turned in” (turn piking). The drainage is bad and water is trapped on the road. It also needs at least 3 inches of gravel, which the Township would need to fund, and then OCRC would do the work. James asked if another product like dolomite, instead of gravel would be a potential improvement. Mark responded that gravel is best because a product like dolomite becomes so hard that it can’t be cut into for repairs later. Mark stated his next step will be to involve a weigh master to assist in determining any weight restrictions that may be needed. OCRC will also take a hand auger and drill down into the road and see what is under the gravel.
- c) 184th - Jerry Beattie said the gravel recently laid was sand and buses are crossing to other side of road to avoid it and that the County should be sending a manager or supervisor out to review the work being done because he feels it’s poorly done. Jerry stated the township has not done anything to improve the road. Jerry asked what a Class C road is and said Amish and other business’ are causing major wear and tear on 184th. Mark advised the weight restrictions are determined by a weigh master and he will have a weigh master assess the road. Mark also stated residents can call 911 if they believe there are violations.
- d) 164th and other gravel roads off Garfield – Sandy Gustman offered a complaint about these roads. She stated that even after the County finishes grading, there are large potholes on the roads, i.e., 164th and 180th. She said that her husband fills the potholes on their road (180th) himself. She advised Mark that she thinks the grading work was poorly done. Mark stated that if the road is not well built it will not properly drain. Sandy stated that gravel and improvements were done to 164th and 180th. Mark committed to taking a look at these roads as well.
- e) Gravel road cost - Mark commented that it cost approximately \$200,000 to build a gravel road. He advised that generally, the Township would pay for ~~buy~~ gravel and the County does the excavating, grading and maintenance work.
- f) Wilke Rd. West - Jamie Holcomb commented that he thought it was unusual to perform road grading in the winter considering the temperatures. He said the OCRC driver attempted grading his road and ended up just scraping across the ice and the result was all leaves and debris from the sides of the road ended up clumped to the middle of the road making it worse than it was to begin with (this happened last week).
- g) 192nd – at the Culvert, South of Cushman creek – Jamie Holcomb advised there is about a 2 foot dip. He asked if OCRC had plans to repair soon or if the County was going to wait until someone gets hurt? Mark said that culvert is on their radar but still needs to be scheduled for repair.
- h) Roosevelt Rd. - Mike Ohrling asked if OCRC had a plan to take down the corner hill obstructing the view to the South at the corner of Maple Island and Roosevelt. He stated there is currently no sight distance. Mark said this would be an Mdot responsibility and he will approach them about it.
- i) Legislation – Tom Deater asked Mark what action OCRC is taking related to pending legislation that would remove weight limits for logging trucks. Mark advised he has been in contact and is working with legislators speaking out against the bill.
- j) Brining – Jerry Beattie asked Mark if the County got any negative feedback on the 2nd brine because he felt the vendor didn’t do a good job. Mark stated overall the feedback was not negative.
- k) Brining – Mark confirmed that Greenwood participates in their brine program and that OCRC pays for ½ the necessary gallons. OCRC does up to 2 brinings with Michigan Chloride and one brining with Great Lakes. He stated 3rd brine is at the Township’s cost.

- 6) Committee Reports:
- a. Fire board - Ron Stroven presented the minutes from the November 14 meeting. He advised they will be putting up a new roof and the Fire Board is interested in input the Townships may have.
 - b. Library board - Marie Rose presented the minutes from the November 20 meeting.
 - c. Cemetery board meeting - no meeting.
 - d. Planning Commission - Kay Ohrling reported that Lavern Troyer has been advertising that his hardware has heavy equipment for rent and he doesn't have a permit for this activity. Rick Mansfield will follow up with Lavern. Kay stated the Planning Commission is still in the process of reviewing the Zoning Ordinances. Tom Deater reported our Attorney advised him the Township should consider developing a demolition ordinance if one doesn't currently exist. Sandy Sidock suggested a blight ordinance be taken under consideration as well. Kay will add these to the Planning Commission's action list.
- 7) Correspondence / Communication Inquiries – the following communications were received by the Township:
- District Health Department #10 – Notice of Violation of Sanitary Code at property on 6698 E Skeels Rd., Holton. Tom Deater advised our attorney is contacting the property owner suggesting they remedy within 90 days. Sandy Gustman recommended that a copy of all correspondence related to a property be placed in the property file of that parcel in the township hall.
 - Oceana County Housing Forum invitation 12/13/2018 (8:00-10:30 AM) – Cora Conley will request a copy of the minutes of this meeting.
 - MTA – “Information on New Recreational Marihuana Law” & sample “opt-out ordinance” - Cora Conley shared this communication from MTA. The board will plan to discuss it at the January meeting.
 - Assessing reform HB6049 (Michigan Township Insights newsletter) - Cora Conley shared communication from MTA on the most recent assessing reform proposal. Sandy Sidock asked about the provisions in the Township's contract with Mark Johnson and whether or not the person he has working with him is compliant with our contractual requirements. Cora Conley will pull the contract for our Board's review.
 - Asset forfeiture report annual notice was received. It is due in February – Cora Conley will review with Tom Deater and Sandy Gustman.
 - Resignation notices:
 - i) Sandy Sidock offered her resignation from all township boards and commissions effective 12/31/2018.
 - ii) Rosemary Bayne offered her resignation from election inspector duties.
 - iii) Tom Deater offered appreciation for Sandy and Rosemary's many years of commitment and service and the rest of the board concurred.
 - iv) Both resignations were accepted by the Board.
 - v) Cora Conley will place an ad in the Oceana Herald for the open positions.

- 8) Old Business:
- a) 6698 E Skeels Rd complaint – Tom Deater has consulted our attorney and the attorney will give notice to the property owner.
 - b) Parking Lot lighting – Tom Deater has hired Nieboer Electric to put up lighting and the work is scheduled to be performed during next 3-4 weeks.
 - c) Tree trimming and tree removal status updates offered by Tom Deater:
 - i) Township Hall work is still pending – Tom will follow up including possibility of obtaining a quote from another vendor.
 - ii) Acker Lake – still pending – same as (i) above
 - iii) Taylor Bridge same as (i) above on the fencing. Also, Tom said there is washout at the corner and he will have this repaired.
 - d) Tom Deater – offered the below fencing status updates:
 - i) Acker Lake – work tabled until 2019
 - ii) Dump - the quote is pending and work tabled until 2019
 - iii) Cemetery - Tom reported that $\frac{3}{4}$ of the fencing is up.
 - e) Website – Cora Conley advised our website is up and the domain name is greenwood-township.com. Cora displayed the new website and provided the Board with a list of documents and information to consider / provide for inclusion on an access to via the website.
- 9) New Business:
- a) Tom Deater advised the Board of Review meeting will be Tuesday 12/11/18 at 7:00 pm.
- 10) Board discussion – Sandy Gustman reported on the winter tax collection. She advised that County Equalization made errors in the tax rates on the property tax bills. The tax bills had to be reprinted after Sandy notified Equalization. After Equalization made the initial correction, Sandy found 7 additional mistakes. She spoke to Ed, Head of Equalization, who said they would need to correct and reprint the bills again, as well as submit corrected information to BS&A. Sandy asked for Board support to have a meeting with equalization to understand the reports equalization is preparing and be able to ensure accuracy of the tax bills going forward. The Township will hold the Equalization printing invoice and carefully scrutinize all charges prior to paying.
- 11) Payment of Bills – Ron Stroven offered a motion to pay the bills. **In Favor 5-0.**

Meeting ended at 8:50 PM

