



GREENWOOD TOWNSHIP REGULAR MEETING

MINUTES

11.11.19

7:00 PM



Call to Order

Pledge of Allegiance

Members Present: Tom Deater, Sandra Gustman, Ron Stroven, Stacey Budde, Cora Conley

- 1) Approve Agenda - Motion by Stroven to approve as amended. **I/F 5-0**
- 2) Approve Minutes: Motion by Conley to approve the following minutes as presented: **I/F 5-0**
 - a) 10/14/19 Regular Board Meeting
 - b) 11/04/19 Special Meeting: zoning ordinance review
- 3) Treasurer's report of 10/31/19 - Motion by Deater to accept as presented **I/F 5-0**
 - a) Fund Balance = 262,783.35
 - b) Restricted Balance = 10,186.71
 - c) Balance Available for Township Operations = \$252,596.64
- 4) Public Comment: Martha Meyette provided board members with a copy of Life EMS County Annual Report.
- 5) Committee Reports:
 - a. Fire board – no report this month.
 - b. Library board meeting minutes of 10/15/19 were presented by Marcia Woods.
- 6) Correspondence / Communication Inquiries: none reported.
- 7) Old Business:
 - a) Tree trimming/removal status at Taylor Bridge – Deater advised the work is still pending. Gustman reported that someone plowed a pile of asphalt gravel and pushed it down onto the steps to the river. Deater reported that someone has also been camping there overnight. Deater will follow up.
 - b) Acker Lake project status: Deater reported Mayo will not do the job as they believe if the hill is taken down, tree roots will be exposed and then be at risk of coming down. Deater will obtain second opinion.
 - c) Audit of Minimum assessing Requirements (AMAR) - update on correction plan: Deater advised the Assessor wrote the correction plan; Tom signed and submitted it to the state. State's response is pending.
 - d) 2020 Federal Poverty Guidelines for determination of poverty exemptions in 2020 per Bulletin 14,2019 / Procedural Changes for 2020, dated October 14, 2019 – Motion by Deater to adopt. **I/F 5-0**
 - e) Chvala court hearing: Deater advised the trailer unit has been knocked down but resulting debris is spread over the yard. Deater attended the court proceeding on the 4th and the ruling was favorable to the Township.
 - f) Redmon complaint: Deater reported the vehicles have been removed and the property is now compliant.
 - g) Consumers Energy Franchise Contract Renewal – Conley advised Consumers notified us that she dated the contract incorrectly when it was adopted in October. Consumer's agreement requires the effective date of the agreement to be the same date as the Township adopts the ordinance. Conley asked Deater to re-sign the agreement with corrected dates. Conley also made a motion that she have authority to use a new effective date of 11/11/19, but only if required by Consumers due to the date error; otherwise the effective date will remain October 14, 2019, the original date the ordinance was adopted. **I/F 5-0**

- h) Update on banking issues – Gustman reported:
 - i) She was able to get bank-statement period changed to 1st day of month and the last day of month as requested by the auditor.
 - ii) Stop payment was completed on Mark Johnson’s uncashed check and was re-issued to the Trust for Mark.
 - iii) Stop payments were completed on 9 checks related to immaterial property tax refunds that were never cashed.
 - iv) Kristen of the State local stabilization fund tracked the refund checks due us to a deposit by EFT made by the State into the wrong Greenwood Township’s bank account. Corrected checks were issued to us and have been received and deposited.
- 8) New Business
 - a) ZBA appointments expiring 11/30/19: Motion by Deater to reappoint Glenn Spaulding and Alan Deater to another term. **I/F 5-0**
 - b) Planning Commission appointment expiring 12/31/19: Motion by Stroven to reappoint Mike Ohrling to another term. **I/F 5-0**
 - c) Election Source Contract proposal for reduced payment options–tabled
- 9) Board discussion/comment:
 - a) Junk Complaints: Motion by Conley to no longer require a complainant to sign a complaint. The official complainant will be the “Township of Greenwood” if the Board elects to act on a complaint. **I/F 5-0**
 - b) Policy & Procedure workshop – Meeting scheduled for Friday 11/22 at 8:30 a.m.
 - c) OCRC reception 11/7 – Conley attended and reported Mark Timmer confirmed 192/194th road repair from Garfield to Skeels is still planned to begin in 2020. He also advised they received a grant for improving the bridge at the curve/intersection of 192nd/194th. She advised she was not able to get time with Timmer to discuss the OCRC’s planning/budgeting timeline and process.
 - d) Smoke detector alarm for the hall - Deater will purchase and install an alarm.
- 10) Bills & Payroll: Review / Authorization to pay as amended to include the following payments dated 11/13/19
 - a) The Mark Johnson Trust \$811.00 Check #13570 replacing Check #13361Motion by Stroven to pay as amended. I/F 5-0

Meeting ended: 9:00 p.m.

