



GREENWOOD TOWNSHIP REGULAR MEETING
MINUTES OF MEETING HELD ELECTRONICALLY BY TELECONFERENCE
DUE TO COVID-19
6/08/2020 at 7:00 PM



- 1) Call to Order by Deater at 7:00 pm.
- 2) Roll Call: Board members present - Budde, Gustman, Deater, Conley, Stroven.
Public participating: Melissa & Steve Stroven and Jamie Holcomb.
- 3) Approve Agenda: as presented – motion by Stroven I/F 5-0
- 4) Approve Minutes from 05.11.20 meeting of the Regular Board as presented – motion by Conley I/F 5-0
- 5) Treasurer’s report of 5/31/2020 accepted as presented: Motion by Deater I/F 5-0
 - a) Fund Balance = \$315,102.63
 - b) Restricted Balance = \$10,191.88
 - c) Balance Available for Township Operations = \$304,910.75
- 6) Old Business:
 - a) Acker Lake project– Deater: he met with vendor & quote for fencing both sides of the drive is pending.
 - b) Acker Lake – \$450 quote received from Anson for grounds clean up. Motion by Conley to accept and award job to Anson. I/F 5-0
 - c) Covid-19 Township Response Plan/Policy – motion by Stroven to adopt the plan with one edit (removing mandatory use of mail drop box) I/F 5-0
 - d) Cyber Insurance – Motion by Conley to DECLINE coverage offered based on cost vs. risk. I/F 5-0
- 7) New Business:
 - a) Authorities and Responsibilities of Michigan Townships (new & updated “Red” MTA book) – Conley will order 5 copies for Board members.
 - b) Assessor Contract: motion by Stroven to accept and execute the contract with Gail Dolbee. I/F 5-0
 - c) AMAR audit follow up review – Deater advised he is working with Assessor who will respond on behalf on township
 - d) Acker Lake weed treatment program – Conley advised the Township received notice the access site will be treated. Cost will be paid out of the Acker Lake surplus fund managed by the Acker Lake Committee.
- 8) Committee Reports:
 - a. Fire Board meeting minutes were presented by Stroven.
 - b. Library board meeting minutes were presented by Conley.
 - c. Planning Commission – no meeting
- 9) Correspondence / Communication Inquiries:
 - a) Deater reported he spoke with resident living next to the Acker Lake access site and advised them of the work to begin (clean up and fencing). The resident suggested limiting access hours. The Board will not take action to limit hours at this time.
- 10) Public Comment: (Please limit comments to three minutes) Melissa Stroven reported she was asked by a resident about a voucher for dump day. Board agreed resident must have information for wrong Greenwood Township as our dump day does not required resident to present a voucher.

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Page 2

11) Bills & Payroll: Review / Authorization to pay: Motion by Conley I/F 5-0

12) Board discussion/comment:

- a) Dump day was discussed.
 - i) 3 people will work: Ron Stroven, Melissa Stroven and Steve Stroven.
 - ii) All agreed to comply with Covid policy adopted during this meeting.
 - iii) All visitors must unload their own garbage. Workers cannot assist.
 - iv) Volunteering will be Bill Hunsucker who will be advised and required to comply with the Township Covid policy as well. (Bill takes the scrap metal).
- b) Sandy stated the new township map arrived and is available to view in the office.
- c) Deater reported the County will use our gravel supply for Township road repairs as they are able.
- d) Covid – discussion took place related to best practices to be used during reopening of the township to regular meetings, tax collection and elections. Also discussed was sourcing PPE supplies such as gloves, masks, hand sanitizer and disinfectant wipes. Approval was given for Budde to source necessary PPE supplies. Approval given to Conley to source 3 sneeze guards.
- e) Deater asked that the agenda next month include action on compensation to the Treasurer for work involved to create/print Township's tax bills.

13) Meeting adjourned: Motion by Stroven. I/F 5-0 8:30 pm

14)


